



Lehigh Valley Eye Care Associates

WELCOME TO OUR OFFICE

Today's Date \_\_\_\_\_ Age \_\_\_\_\_

Patient \_\_\_\_\_ Date of Birth \_\_\_\_\_

Name of Person Legally Responsible (if patient is a Minor, Name of Parent, Guardian, etc.) \_\_\_\_\_

Home Address \_\_\_\_\_  
Street City Zip

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_ Preferred Pharmacy & Location \_\_\_\_\_

Patient Employed by \_\_\_\_\_ Occupation \_\_\_\_\_  
(Or Responsible Person)

Business Address \_\_\_\_\_  
Street City Zip

Business Phone \_\_\_\_\_ Social Security Number \_\_\_\_\_

Name of Spouse \_\_\_\_\_  
First Name Middle Name Maiden Name Last Name

Spouse Employed by \_\_\_\_\_ Occupation \_\_\_\_\_

Business Address \_\_\_\_\_  
Street City Zip

Business Phone \_\_\_\_\_ Social Security Number \_\_\_\_\_

How did you find out about our office? \_\_\_\_\_

Relative or friend not living with you (for emergency purposes) \_\_\_\_\_ Phone (w) \_\_\_\_\_ (h) \_\_\_\_\_

Name of Family Physician \_\_\_\_\_

Do you have Medical or Vision Insurance?  No  Yes Medicare No. \_\_\_\_\_

Insurance Company \_\_\_\_\_

Group and Membership Number \_\_\_\_\_

COMMUNICATION CONSENT

It is the office policy of Lehigh Valley Eye Care Associates and staff not to release confidential and/or unauthorized information by home telephone, voice mail, cell phone and/or pager. Whenever returning telephone calls and the answering machine picks up, we will not leave a message if the name or telephone number is not on the recorded message to identify the patient. Also, information will not be left with an unauthorized person who may answer the telephone.

This authorizes Lehigh Valley Eye Care Associates and/or their staff to leave medical information pertaining to my care by the following methods and will assume responsibility to notify them whenever this information changes:

Home / Answering Machine \_\_\_\_\_  Yes  No

Work \_\_\_\_\_  Yes  No Cell \_\_\_\_\_  Yes  No

If you would like to have information released to someone other than yourself, please list the names and relationship of authorized people:

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

I, the undersigned, verify that the above information is correct. I give permission to Lehigh Valley Eye Care Associates to file my medical insurance claims for me and to release any medical records necessary to accomplish this filing process. I will be responsible for any non-covered service by my insurance.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Lehigh Valley Eye Care Associates

2030 W. Tilghman Street, Allentown, PA 18104  
Phone: 610-432-3258 Fax: 610-289-2100

### FINANCIAL PAYMENT POLICY

Lehigh Valley Eye Care Associates is committed to providing you with the best possible care. In order to achieve these goals, we need your assistance and your understanding of our payment policy.

Payment for all services provided by Lehigh Valley Eye Care Associates is due in full at the time of service. Our office participates with Medicare and other insurance companies. Should your coverage be with one or more of these companies, we will bill your insurance company along with the guidelines of our contract. However, co-payments, co-insurances, deductibles and non-covered services that have not been satisfied, are the responsibility of the patient and payment is expected at the time of service.

If you have any questions regarding your insurance coverage, it is your responsibility to contact your insurance carrier. **Your insurance is a contract between you and the insurance company.** If your insurance company requires a referral, this must be present at the time of service. If there is not a referral at the time of your visit:

1. You may be asked to reschedule.
2. You may sign a financial liability form stating that if the referral is not received by the end that business day, you will be responsible for the cost of the visit.

There are times when making a payment can be a financial hardship. It may be necessary to set up a payment plan for a patient who cannot comply with our financial policy. If you are in need of special payment arrangements, please advise our staff prior to your appointment. Co-pays are exempt from this because your insurance requires you to pay your co-pay at the time services are rendered.

We accept cash, checks, MasterCard, Visa and Discover. There is a \$50 returned check fee.

Lehigh Valley Eye Care Associates reserves the right to turn any patient over to collections if it is deemed that the account has been in default of the payment obligations. In the event your account is turned over to our collection agency, all appropriate collection fees will be added to your outstanding balance.

By signing below, the undersigned authorizes treatment by the providers of Lehigh Valley Eye Care Associates. The undersigned also authorizes the release of any information requested by insurance companies or liable third parties and assigns any insurance benefits or injury benefits to Lehigh Valley Eye Care Associates.

Signature \_\_\_\_\_ Date: \_\_\_\_\_



# Lehigh Valley Eye Care Associates

Lehigh Valley Eye Care Associates is pleased to offer Optomap ultra-wide digital retinal imaging to our patients. Optomap is the latest in eye care technology and is the recommended method for retinal screening by our doctors.

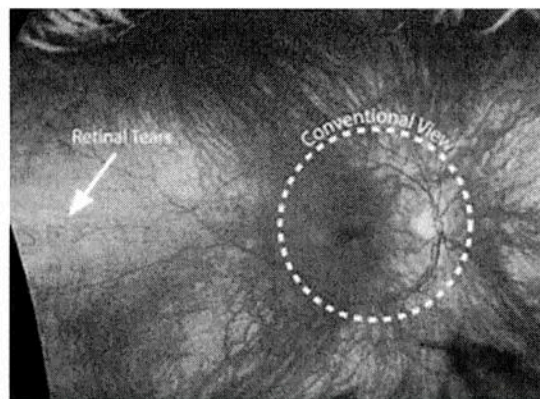
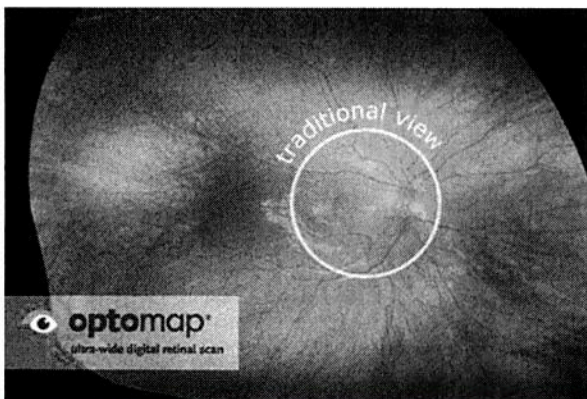
The benefits of the Optomap system are:

- ✓ Testing is fast, easy, and comfortable
- ✓ Provides a more complete view of the retina (back of the eye) than has previously been possible. It provides a 200° view and 82% of the retina with a single image.
- ✓ A study showed that 1/3 more pathology was found with the Optomap than dilated exam alone
- ✓ Provides a digital record of your retina which becomes part of your permanent file
- ✓ Enables us to better monitor the health of your eyes over time
- ✓ Continues our commitment to offer all of our patients the highest standard of care available

If pathology or unusual anatomy is documented with this testing, these image studies can be billed to your medical insurance as part of your treatment plan. If the scans do not detect any unusual condition, then the photos will not be covered by insurance, and you are responsible for a fee of \$39.

- I elect to have the Optomap ultra-wide digital retinal imaging test performed today.
- I would like to talk to my doctor and get more information first.

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Patient's Name: \_\_\_\_\_

## ADVANCE BENEFICIARY NOTICE

We expect that your Insurance may not pay for the service that is described below. Your Insurance Company does not pay for all of your health care costs. That fact that your Insurance may not pay for a particular service does not mean that you should not receive it. Right now, in your case, Insurance may not pay for-

REFRACTION:

**Refraction is the portion of the examination that determines your spectacle prescription. Some Insurance companies, including Medicare, consider this routine and non-medical.**

(Estimated Cost: \$50.00)

PLEASE CHOOSE ONE OPTION. CHECK ONE. SIGN AND DATE YOUR CHOICE

\_\_\_\_\_ **Option 1. YES . I want to receive this service.**

Please submit my claim to Insurance. I understand that you may bill me for this service and that I may have to pay the bill while insurance is making its decision (**Medicare will NOT pay for this service**). If Insurance denies payment, I agree to be personally and fully responsible for payment.

\_\_\_\_\_ **Option 2. NO. I have decided not to receive this service.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of patient or person acting on patient's behalf

# **Medical Vs. Vision Insurance**

## **Vision Insurance**

It is important that you understand that your Vision Plan (Davis, EyeMed, VBA, VSP) covers ROUTINE well-eye exams only (nearsightedness, farsightedness, and normal astigmatism) which includes the refraction to determine your eyeglass prescription. Some plans provide a limited contact lens evaluation benefit while many others do not provide any contact lens evaluation benefit. In addition, your plan may provide discounts or allowances towards eyeglass frames, lenses or contact lenses. As part of your routine well-eye exam, our doctors examine your eyes for many conditions and diseases including glaucoma, dry eyes, cataracts, retinal holes or tears, diabetic and hypertensive eye diseases, just to name a few.

If your routine well-eye exam reveals a medical condition or disease related to your eye that requires specific counseling, documentation, follow-up care, regular monitoring or referral to a surgeon, or if the exam is related to a pre-existing medical condition such as cataracts, glaucoma, diabetes, dry eyes, etc., then your visit is NOT COVERED by your Vision Plan. For instance, if you come in for a routine well-eye exam simply because you are having difficulty seeing with your current glasses, but it is found that your reduced visual acuity is due to developing cataracts, then your exam would have to be billed to your medical insurance. Unfortunately, the doctor cannot tell if medical eye conditions exist before you are thoroughly examined.

## **Medical Insurance**

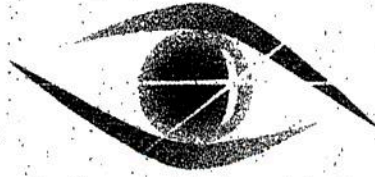
The good news is that your Medical Insurance can be used when an eye-related medical problem such as eye injuries, pink eye, double vision, headaches, cataracts, glaucoma, dry eyes, complications from diabetes/high blood pressure (among many others) is found during the course of the eye examination. You do not need a vision benefits rider on your medical insurance to be covered for a medical eye condition, as it is covered in a similar fashion to the way that a visit to any medical specialist is covered. In these cases, your Medical Insurance will be billed for the eye exam even though a Vision Plan may also be in effect because you are being treated for a medical condition.

Your Medical Insurance co-pays and deductibles prevail and must be paid at the time of your exam. If a referral is required by your insurance plan in order to see a specialist, then you are responsible to obtain it. Additionally, if we do file the claim for your exam with your medical insurance, you can still use your Vision Plan material benefits towards the purchase of eyeglass frames, eyeglass lenses or contact lenses based on your specific plan's allowances.

**Patient Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# Lehigh Valley Eye Care Associates

Tony H. Sankari, O.D.



Micheline Rajha, O.D.

Heidi A. Bruch, O.D.



## HIPAA COMPLIANCE ACKNOWLEDGMENT OF RECEIPT

I acknowledge that I received a copy of

**LEHIGH VALLEY EYE CARE ASSOCIATES**

Notice of Privacy Practices. Date \_\_\_\_\_

Patient name \_\_\_\_\_

Signature \_\_\_\_\_

NR-1/03